Order of the Dean
of 5 November 2026

on the dates of diploma examinations in winter semester 2026/2027

Basing to § 32 of the Statutes of Polish-Japanese Academy of Information Technology, it is hereby established as follows:

§ 1. Deadlines for completion of diploma theses and passing PRO and SEM courses

1. The deadline for obtaining grades for the subjects PRO and SEM, as well as for the completion of diploma thesis for students in their final semester is **the last day** of classes in a given semester:

    - 25 January 2027 - full-time studies, I and II degree;
    - 17 January 2027 - part-time studies, cohort I;
    - 24 January 2027 - part-time studies, cohort II;
    - 31 January 2027 - part-time studies using distance learning methods and techniques (Internet/blended learning), I and II degree.

2. The conditions for passing PRO and SEM subjects are specified in Order of Dean No. 2 of October 18, 2024.

3. Students who have not submitted the diploma thesis by the set deadline will obtain a failing grade 2 in the above mentioned subjects.

§ 2. Rules and deadlines for submitting diploma theses

1. The diploma thesis needs to be submitted to:
    a) within the time limits specified in § 1 paragraph 1 - the thesis supervisor, who awards grades for the subjects PRO2/PRO3 and SEM3/SEM4 (depending on the form of studies);
    b) no later than 3 days after the supervisor's acceptance - the Library, in order to be checked by the Uniform Anti-plagiarism System - and the Student's Office (Dziekanat) – only in the digital format.

2. Students who submit the thesis by the given deadline and completed the whole course of study can may take the diploma examination **until 28 February 2027.**

§ 3. Extension of the diploma thesis submission deadline

1. In special circumstances the deadline for the submission of the thesis and obtaining grades for PRO2/PRO3 and SEM3/SEM4 can be extended, but not beyond **15 February 2027.**

2. Students wishing to extend the deadline for submitting their theses should submit a request for approval from their Supervisor to extend the deadline for submitting their theses. A template is available in the application system.

3. This template differs from the application for ITN approval for a given degree course.

4. In exceptional cases, the existing form (attached) can be used.

5. The deadline for submitting applications is the last day of classes in the winter semester.

§ 4. Procedure for preparing for the diploma examination

1. All students qualified for the diploma examination should read the procedure of preparing for the thesis defense and diploma examination and follow the rules and time limits set out in that procedure

2. The procedure is available on the website: https://pja.edu.pl/en/dla-studenta/#obrony

§ 5. Consequences of failure to meet the deadlines

1. Students who fail to submit their thesis within the deadlines specified will not be eligible for the diploma examination

2. In according to the Act on Higher Education and Science (art. 108 par. 1.) will be removed from the list of students at the end of the semester.

3. Students mentioned above may complete the diploma work according to the conditions outlined by the Dean only if they submit the request for deadline extension within the set time.

DZIEKAN
dr Aldona Drabik
prof. PJATK

Warsaw, date .....

.....
Name and surname

.....
Student number, form of study

.....
group number

To the Dean of the Faculty of Information Technology
Polish-Japanese Academy of Information Technology
Dr Aldona Drabik, prof. PJAIT

REQUEST

I wish to apply for the extension of the deadline for submission of my diploma thesis until **15 February 2027.**

.....
Student's signature

To be completed by the Supervisor

I confirm that the thesis can be completed and submitted to the Student's Office by **15 February 2027.** I will provide the necessary assistance to the student in a given period.

The expected progress of the thesis as of the last day of semester ..... %

The anticipated date of diploma examination .....

Supervisor .....

.....
Signature of Supervisor

DECISION

.....
Signature of Dean

I have become acquainted with the decision .....