

REGULATION OF THE DEAN

June 15, 2021

Re.: 2020/2021 spring semester examination session and declaration of subject of choice for the 2021/2022 winter semester.

I. Following the Rector's regulation on 14 th of May the examination for the students of first and second year of the Faculty of Information Management will be conducted with the use of tools of remote education.

Spring session lasts:

Examination session	Examination session – <i>additional term</i> *	Resist session
28.06 – 2.07 → 8.07	September	30.08 – 3.09 → 9.09

* Additional term for student who, due to the epidemic situation, could not participate in the session during the first examination session.

II. PRINCIPLES FOR DECLARING SUBJECT OF CHOICE

Declaration of a student's subjects of choice are requests which may be declined. The final decision concerning student's classes in the new semester is made by the Dean.

1. Overdue/Outstanding (unpassed, failed) courses should be retaken in the nearest semester under the student's study mode provided the program permits such an opportunity (subject are in the current schedule). **Course from winter semester may be retaken only in next winter semester. Course from spring semester may be retaken only in next spring semester.** The only exception is foreign language which can be retaken excluding this rule.
2. Classes retaken are in Polish called ITN – the **Individual Form Mode** (to pass a course).
3. In order to be admitted to a non-regular exam (where first 2 regular exams were failed) student must retake the ITN lecture-related part of the subject failed.
4. **The deadline for the submission of the declaration of classes of choice in the winter semester 2021/2022 is the September 15, 2021.** If the application is submitted after the date, students are not guaranteed that the class of choice may be attended in the winter semester. Decisions to take the ITN submitted after the deadline will involve an additional fee.
5. Retaking subjects under a different study mode (on-line) is only allowed in case of language courses (with special agreement from the Foreign Languages Department).
6. Students are kindly requested to carefully consider the subjects that they declare for retake. The principles for resignation from the declared ITN are presented in the Regulation of the Rector, which stipulates that **where resignation is submitted within 3 weeks from the first day of a semester, the student must pay a resignation fee, and the grade obtained is not included in the records. After this date, the subject selected for retake is deemed as compulsory for the student in that semester, which entails the obligation to pay for it and to pass it.** Students who have failed to pass a subject and those who have failed to turn up for the final test will receive a failing (2) grade.

7. Students who have not applied for continuation of studies (after a leave, during studies in an ITN mode or in the case of not being promoted to the next year) by September 15, 2021 will be removed from the student register at the end of the 2020/2021 spring semester and will be unable to participate in classes in the new winter term (Art.108(3) of the Act on Higher Education).

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