

Regulation of the Dean

20 January 2026

t.e.: concerning the principles for promotion of **PART-TIME USING METHODS AND TECHNIQUES FOR E-LEARNING** to the summer semester, academic year 2025/2026

In accordance with § 33 sec. 2 of the Statute of the Polish-Japanese Academy of Information Technology, the following is ordered:

§ 1.

1. Promotion will be granted to students having secured a pass (*zaliczenie*) on all the courses (*ćwiczenia*) and all the examinations in the previous sessions.
2. A **conditional promotion** may be granted to students who have failed courses in the current and previous semesters, provided that the number of outstanding (unfinished) subjects does not exceed the limit listed below.
3. According to the Rules of Study, **outstanding (unpassed, failed) courses should be retaken** in the nearest semester under the student's usual study mode or online, provided the online programme affords such an opportunity.
4. **Students who have not been promoted** must retake the entire year of the programme (under the ITN, Individual Study Mode from the second year of studies). In such a case, the student should apply for permission to continue their studies. The Dean determines the terms of enrolment for the next semester. Students may propose their own list of subjects for retake; however, this is not a necessary condition for enrolment.
5. In the event of failure to pass the first year of first-cycle studies (to the second year of studies is not granted), there is a one-time possibility of repeating this year according to the Annex. This involves completing and paying for only the failed subjects, in accordance with the Dean's Order of 8 June 2022 regarding repeating the first year of the first-cycle studies.
6. Students who are not promoted and do not apply to continue the programme will be removed from the student register at the end of the 2025/2026 winter semester.
7. **Students who have not passed the diploma examination by 28 February 2026** will be removed from the student register at the end of the 2025/2026 winter semester (Art. 108.1, item 3 Law on Higher Education and Science).
8. The terms for declaring subjects to be retaken will be set out in the Dean's Order on "Declaration of subjects of choice for the 2025/2026 summer semester".
9. Declarations of subjects to be retaken, ITN applications, applications to change specialization must be submitted by **15 February 2026.**
10. Applications must be submitted electronically via the gakko.pja.edu.pl system. Those submitted in any other form, i.e. on paper or sent by e-mail, will not be considered.

§ 2.

The principles for promotion ***FIRST-CYCLE (UNDERGRADUATE) and SECOND-CYCLE (GRADUATE) PROGRAMMES:***

- Conditional promotion – a **maximum of 3** outstanding courses from the entire programme.

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