

REGULATION OF THE DEAN

June 19, 2024

Re.: concerning the principles for promotion of full-time students to the winter semester, academic year 2024/2025

- **Promotion** will be granted to students having secured a pass (*zaliczenie*) on all the courses (*ćwiczenia*) and all the examinations in the previous sessions.
- A **conditional promotion** may be granted to students who have failed to secure a pass on courses studied in previous semesters, provided the number of the outstanding subjects does not exceed a certain number, **as listed below**.
- Outstanding (unpassed, failed) courses **should be retaken in the nearest semester** under the student's study mode, **provided the program affords such an opportunity (subjects are on the schedule). Courses failed in winter semester must be retaken in the winter semester. Courses failed in spring semester must be retaken in the spring semester. The only exception is foreign language which can be retaken without this rule.**
- Only courses of foreign language may be retaken in on-line mode but with special agreement from the Foreign Languages Department.
- **Students who have not been promoted** should apply for the permission to continue the studies. Terms of enrolment in the next semester are determined by the Dean. The student may propose his/her own list of subjects for retake; however, this need not be a necessary condition for enrolment.
- **Students who have not applied for continuation of studies (after a leave, during studies in an "ITN mode" or in the case of not being promoted to the next year) by September 15, 2024 will be removed from the student register at the end of the 2023/2024 spring semester and will be unable to participate in classes in the new winter term (Art.108(3) of the Act on Higher Education).**
- Every student enrolled in a semester is guaranteed a place in the lecture, exercise, and language course groups. Promotion of students to the next semester may involve a reduction in the number of groups, which may result in changes to the student's assignment to the aforementioned groups. **A change of student group is possible in the event of schedule conflicts in the regular group or the ITN group.** In exceptional cases, a group change is possible if there is a student in the target group who also wishes to switch places, and such a change does not affect the group sizes. A request for a group change should be submitted through the electronic application system or via the PJATK Dean's Office email. All changes are possible up to the end of the first week of classes.
- Terms of declaration of subjects for retake are described in the Dean's order on "2023/2024 spring session and declaration of subjects of choice for the 2024/2025 winter semester" (**till 15 th of September**).

The following principles of **conditional promotion** apply:

for semester 3 – no more than **4** outstanding (unpassed, failed) **subjects in total;**
for semester 5 – no more than **4** outstanding (unpassed, failed) **subjects in total;**
for semester 7 – no more than **3** outstanding (unpassed, failed) **subjects in total;**

including the following:

PPZ1, ASK, PAB, MAT1, PIP, MIK, MAT2, PGO, PPZ2, PPB, RPG, TEM, TIF, SSW,
BAZ1, FTO, BAZ2, SAD, PRI, BRM, MIT, FWP, SCE, SKB, MPB, ZAJ, ZZL, ZAO, ZPR,
ICK, ISZ, ERP, WYT, technical elective subjects, specialization lectures

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