

The rules of using of the exchange boxes at the Polish-Japanese Academy of Information Technology in Warsaw:

1. The exchange boxes are located at the Polish-Japanese Academy of Information Technology in two places:

- in A building, on the level -1 next to the cloakroom,
- in C building.

2. The Polish-Japanese Academy of Information Technology in Warsaw is an organizer and owner of the exchange boxes.

3. Sharing things with other people is the aim of location the boxes in PJAIT. The main task is to limit the production of waste entering into the environment. Organizers have an idea to give the second life to things in the academic society.

4. The exchange boxes are the boxes where people can leave and take unnecessary items.

5. The exchange boxes are for used things and also for things that are suitable for using.

6. You can leave the following things:

- clay and modeling clay left after art classes,
- paints, brushes and other items for painting, drawing, sketching,
- sewing materials and accessories,
- DIY tools,
- stationery,
- books,
- magazines,
- clothes,
- DVD movies,

- small electronic equipment, for e.g. mice, keyboards, joysticks, laptop accessories, phone chargers,
- board games,
- storage boxes,
- other items that are in a good condition.

7. You can't leave the following things:

- food,
- used cosmetics,
- animals,
- medicines and medical devices,
- stimulants, for e.g. alcohol, cigarettes and others,
- materials, the possession of which is forbidden by law,
- flammable and explosive materials, for e.g. firecrackers, aerosols,
- items that require special keeping conditions,
- items with physico-chemical properties that can endanger people or the environment,
- pornographic materials,
- materials for political or propaganda agitation, for e.g. leaflets.

8. All the students and employees of PJAIT can use the exchange boxes.

9. Those who put the things into the exchange boxes can't expect for returning the items back.

10. PJAIT is not responsible for the condition of used items brought to the exchange boxes.

11. Bringing and taking the items is not registered by PJAIT employees.

12. Leaving the items in the exchange boxes and taking them is free.

13. If the things don't find the owner during 3 months, PJAIT will hand them to people in need.

14. Leaving and taking the items from the exchange boxes is adopting the rules mentioned above.

15. The exchange boxes are available in PJAIT from December 12, 2019 until further notice.